

*From here, you can
see anywhere!*

Placement Scores/ Prerequisite Requirements

HCC accepts the following placement verification:

1. Submit an official high school transcript which documents final cumulative GPA and/or ACT/SAT test scores.
2. Provide an official transcript or grade report showing the successful completion of a prerequisite course.
3. Submit standardized test scores - ACT, SAT, Compass, or ASSET test scores are accepted.
 - ASSET/Compass test scores must be sent on official letterhead from where the test was administered.
 - ACT and SAT scores can be submitted by official test scores from ACT/SAT or through official high school transcripts.

Successful completion of a course requires a grade of D or higher, unless listed differently. If you have not met the prerequisites, please contact your area college for testing opportunities.

Documentation of these requirements must be received before your enrollment is finalized.

If documentation is not provided by posted due dates, the student is dropped from the course.

See <http://online.highlandcc.edu>
for Important Dates.

All degree seeking students must have official transcripts for high school or GED and any college level work on file prior to enrolling. Unofficial transcripts are accepted for prerequisite verification for non degree seeking students only.

Submit verification to:

Fax Records to: 785.442.6133
Mail Records to: HCC Online, Attn: Robbyn
606 W Main, Highland, KS 66035
Email Records to: hconline@highlandcc.edu



BS 203 Microbiology

Successful Completion of College Biology with Lab (HCC BS101)

BUS 105 Accounting II

Successful Completion of Accounting I (HCC BUS 103) with grade of C or higher

BUS 117 Computerized Accounting

Successful Completion of Accounting II (HCC BUS105) or Financial Accounting (HCC BUS200) with grade of C or higher

BUS 200 Financial Accounting

Successful Completion of Introduction to Accounting (HCC BUS116) or Permission of Instructor

BUS 213 Business Communications

Successful Completion of College English I (HCC ENG101)
Have basic keyboarding skills

BUS 216 Managerial Accounting

Successful Completion of Accounting II (HCC BUS105) or Financial Accounting (HCC BUS200) with grade of C or higher

CJ 201 Criminal Law

Successful Completion of Intro to Criminal Justice (HCC CJ100)

ECH 200 Program Planning & Development

Early Childhood Course
Successful Completion of 9 hours of ECH courses

ECH 230 Professional Development and Leadership

Early Childhood Course
Successful Completion of 12 hours of ECH courses

ENG 101 College English I (must meet 1 criteria)

High School Cumulative GPA	2.75 or above
ACT – English Area	18 or higher
SAT – Writing Area	431 or higher
ASSET – Writing Test	39 or higher
Compass – Writing Sample	4-8

Successful Completion of Fundamentals of English (HCC ENG090)

ENG 102 College English II

Successful Completion of College English I (HCC ENG101)

HS 112 Pathophysiology

Successful completion of Medical Terminology (HCC BS109), Human Anatomy (HCC BS104), and Human Physiology (HCC BS105) with a "C" or higher or permission from the instructor.

HS 115 Basic Diagnosis Coding Systems

Successful completion of Medical Terminology (HCC BS109), Human Anatomy (HCC BS104), Human Physiology (HCC BS105), Pathophysiology (HCC HS112) for Allied Health Professionals with a "C" or higher or permission from the instructor

MAT 100 Beginning Algebra (must meet 1 criteria)

ACT – Mathematics Area	16-18
SAT – Mathematics	421-499
ASSET – Numerical Skills Test	40-53
ASSET – Elementary Algebra Test	31-37
Compass – Pre-Algebra Test	44-100
Compass – Algebra Test	26-40

Successful Completion of Fundamentals of Math (HCC MAT090)

MAT 103 Intermediate Algebra (must meet 1 criteria)

ACT – Mathematics Area	19-21
SAT – Mathematics	500-599
ASSET – Elementary Algebra Test	38-45
Compass – Algebra Test	41-60

Successful Completion of Beginning Algebra (HCC MAT100)

MAT 104 College Algebra (must meet 1 criteria)

ACT – Mathematics Area	22 or higher
SAT – Mathematics	600 or higher
ASSET – Elementary Algebra Test	46 or higher
Compass – Algebra Test	61-100

Successful Completion of Intermediate Algebra (HCC MAT103)

MAT 105 Trigonometry

Successful Completion of College Algebra (HCC MAT104)

MAT 106 Calculus I

Successful Completion of College-Level Trigonometry (HCC MAT105)

MAT 203 Basic Statistics

Successful Completion of College Algebra (HCC MAT104)

NUR 201 Certified Nurse Aide

Only for the State of Kansas Certification. Requires additional enrollment paperwork and testing. Course meets 45 hours of clinical sessions in Oskaloosa, Kansas. Contact your coordinator or Liz Brey at ebrey@highlandcc.edu for enrollment & details.
ASSET – Reading Test 33 or higher.

NUR 202 Certified Medication Aide

Only for the State of Kansas Certification. Must hold valid Kansas Certified Nurse Aide License. Requires additional enrollment paperwork and testing. Course meets 45 hours of clinical sessions in Frankfort, Kansas. Contact your coordinator or Liz Brey at ebrey@highlandcc.edu for enrollment & details.
ASSET – Reading Test 33 or higher.

NUR 203 Medication Aide Certificate Update

Only for the State of Kansas Certification. Requires additional enrollment paperwork. Contact your coordinator or Liz Brey at ebrey@highlandcc.edu for enrollment & details.

PE 139A Lifetime Fitness

For AAS – Personal Fitness Trainer, instructor permission required

PSY 202 Child Psychology

Successful Completion of General Psychology (HCC PSY101)

PSY 206 Social Psychology

Successful Completion of General Psychology (HCC PSY101)

PSY 290 Abnormal Psychology

Successful Completion of General Psychology (HCC PSY101)

SOC 210 Social Problems

Successful Completion of General Sociology (HCC SOC101)